

PROMACKSYS®

Project Management Software



Helping You Efficiently Manage Your Business Projects!

Quotations & Proposals

Projects & Tasks

Employee Time & Expenses

Invoicing & Payments

Performance & Reporting

**MackSys
Systems**



For all your computing needs
www.MackSys.com

Making IT work for you!



ProMackSys

Quotations & Proposals

Proposals Screen - Live

Proposal: MackSys Project EDIT MODE

Search Menu Go to New Proposal Save Proposal Edit Record Close

Proposal Name: MackSys Project Proposal ID: 514

Proposal Status: Proposal Proposal Date: 21 January 2018

Customer: Proposal Expiry Date: 28 February 2018

Proposal Owner: Edel Submission Due Date: 01 February 2018

Customer Contact Name: Required Start Date: 01 March 2018

Customer Contact Phone: 555-45434434 Required Completion Date: 31 March 2018

Salesperson Name: Jen

Proposal Details | Service Location and Description | Tax Rate and Terms | Notes and Attachments | Invoicing Details

Fixed Price Project Fee Use Fixed Task Fees Actual Time Based Project Fees

Proposal Task Based Fees £: £5,000.00 Forecasted Cost of Delivery: £2,500 Forecasted Net Profit: £2,500.00

Proposed Hours: 100 Forecasted Cost In Hours: 100 Forecasted Margin: 100.00%

Proposed Days: 12.5 Forecasted Cost In Days: 12.5

Task ID	Task Name	Task Description	Task Owner	Start Date	Due Date	Task Fee	Budget
46	Reporting	Provide detailed repor: Ben		28/01/2018	31/03/2018	£5,000.00	
(New)						£0.00	
Total							

Record: 11 | No Filter | Search |

Print Proposal > Submit Proposal > Proposal Accepted

Abandon Proposal > Lost Proposal

Total: £5,000.00
VAT: £1,000.00
Fee Proposal Total: £6,000.00

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Proposal History

Date Created: 21/01/2018

Date Printed:

Date Submitted:

Date Accepted:

Date Abandoned:

Date Lost/Rejected:

Reason Proposal Lost:

Attachments

Notes

Print Proposal > Submit Proposal > Proposal Accepted

Abandon Proposal > Lost Proposal

Total: £5,000.00
VAT: £1,000.00
Fee Proposal Total: £6,000.00

ProMackSys - Helping You Effectively Manage Your Business Projects!

'ProMackSys' is our new project management software system specifically designed to help small to medium sized businesses manage, monitor and deliver projects and tasks on time and to budget, whilst tracking employee time, costs and expenses against each task and project. With a detailed Management Dashboard and Reporting function you will be able to effectively monitor and manage all aspects of your projects and tasks, ensuring your business runs efficiently.

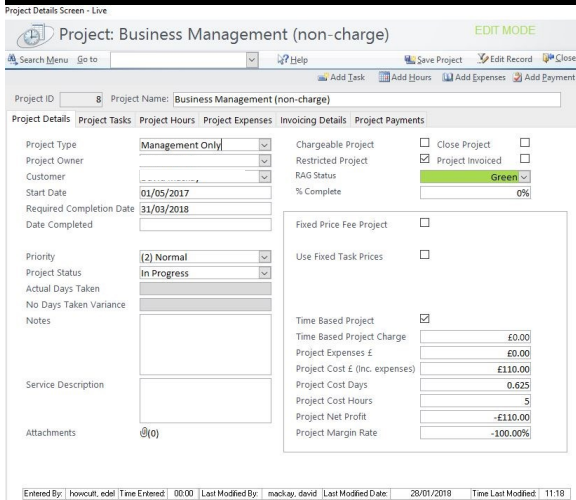
'Pro-MackSys' project management software includes the following core functionality:

Project Proposals

- Import customer database information for creating, issuing, monitoring and managing progress with developing and submitting customer proposals on time;
- Issue proposals for project work or services based on fixed price, time based or fixed task pricing;
- Create Project Proposals through building up relevant tasks, employee hours/days, cost and income;
- Calculates forecasted net profit and margin rate;
- Select and store invoicing and tax details against each proposal;
- Easy and quick Proposal search facility;
- Supports attachments for centralising storage of key project documents;
- Record proposals by Salesperson; and
- Tracks pending, won, lost and abandoned Proposals through a detailed Management Dashboard and reports.

Making IT work for you!

Projects & Tasks



Project: Business Management (non-charge) EDIT MODE

Project ID: 8 Project Name: Business Management (non-charge)

Project Details | Project Tasks | Project Hours | Project Expenses | Invoicing Details | Project Payments

Project Type: Management Only Chargeable Project: Close Project:
Project Owner: Restricted Project: Project Invoiced:
Customer: RAG Status: Green % Complete: 0%
Start Date: 01/05/2017
Required Completion Date: 31/03/2018 Date Completed:
Priority: (2) Normal Fixed Price Fee Project:
Project Status: In Progress Use Fixed Task Prices:
Actual Days Taken: No Days Taken Variance: Time Based Project:
Notes: Time Based Project Charge: £0.00
Project Expenses £: £9.00
Project Cost £ (inc. expenses): £110.00
Project Cost Days: 0.625
Project Cost Hours: 5
Project Net Profit: -£110.00
Project Margin Rate: -100.00%

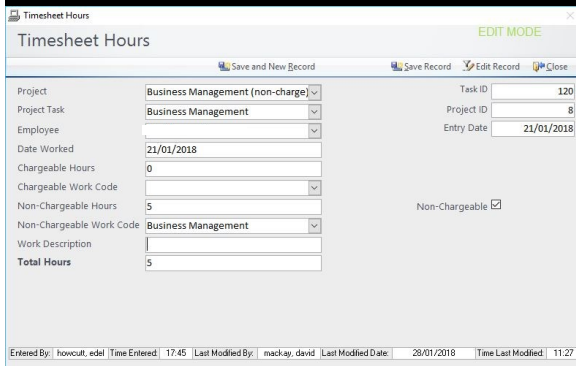
Service Description: Attachments: @0

Entered By: howcutt, edal Time Entered: 00:00 Last Modified By: mackay, david Last Modified Date: 28/01/2018 Time Last Modified: 11:18

Project and Task Management

- Detailed monitoring and management of Projects and Tasks including employee time, expenses, invoices and payment;
- Configurable RAG (Red, Amber, Green) project and task status indicator which enables easy visual identification of delayed projects;
- Completion performance tracking through days taken variation monitoring and reporting;
- Project Invoicing screen for storing and managing invoices and payments against each Project and Task;
- Supports attachments for centralising storage of key project documents;
- Detailed Task Management screen showing budgeted hours, days and cost against actuals, task net profit and margin rate; and
- Auto add tasks to email calendar.

Employee Time & Expenses



Timesheet Hours EDIT MODE

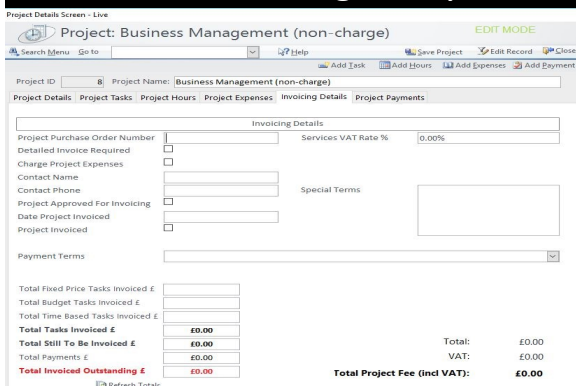
Project: Business Management (non-charge) Task ID: 120
Project Task: Business Management Project ID: 8
Employee: Entry Date: 21/01/2018
Date Worked: 21/01/2018
Chargeable Hours: 0
Chargeable Work Code: Non-Chargeable:
Non-Chargeable Hours: 5
Non-Chargeable Work Code: Business Management
Work Description: Total Hours: 5

Entered By: howcutt, edal Time Entered: 17:45 Last Modified By: mackay, david Last Modified Date: 28/01/2018 Time Last Modified: 11:27

Management Dashboard

- Comprehensive Management Dashboard for monitoring progress with proposals, projects and all related inputs and outputs (employees, expenses, invoicing, net profit, margin rates etc);
- Monitor and track Proposal due dates and submitted Proposals that are awaiting results;
- Monitor and track active Projects and highlights delayed Projects;
- Monitor employee time and banked hours;
- Monitor and approve employee expenses;
- Monitor, approve and invoice completed tasks and projects with invoice export facility for use in other invoicing systems; and
- Reporting screen with various reports for employee time analysis (chargeable and non-chargeable), payroll, invoicing, proposal, project and task status reports (showing budget, net profit and margin per project and task).

Invoicing & Payments



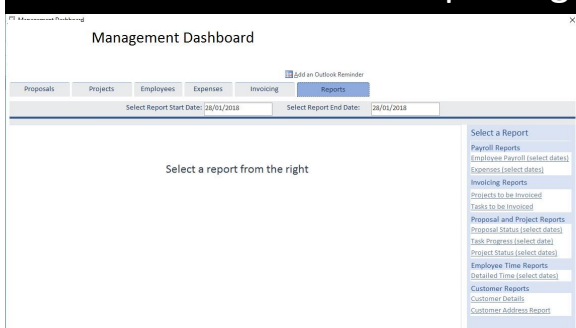
Project: Business Management (non-charge) EDIT MODE

Project ID: 8 Project Name: Business Management (non-charge)

Project Details | Project Tasks | Project Hours | Project Expenses | Invoicing Details | Project Payments

Invoicing Details: Project Purchase Order Number: Detailed Invoice Required: Services VAT Rate %: 0.00%
Charge Project Expenses: Contact Name: Special Terms:
Contact Phone: Project Approved For Invoicing: Date Project Invoiced: Project Invoiced:
Payment Terms: Total Fixed Price Tasks Invoiced £: Total Budget Tasks Invoiced £: Total Time Based Tasks Invoiced £: Total Tasks Invoiced £: £0.00
Total To Be Invoiced £: £0.00 Total: £0.00
Total Payments £: £0.00 VAT: £0.00
Total Invoiced Outstanding £: £0.00 Total Project Fee (incl VAT): £0.00

Performance & Reporting



Management Dashboard

Proposals | Projects | Employees | Expenses | Invoicing | Reports

Select Report Start Date: 28/01/2018 Select Report End Date: 28/01/2018

Select a report from the right

- Select a Report
- Payroll Reports: Employees Payroll (select dates), Expenses (select dates)
- Invoicing Reports: Projects to be Invoiced, Tasks to be Invoiced
- Proposal and Project Reports: Proposal Status (select dates), Task Progress (select dates), Project Status (select dates)
- Employee Time Reports: Detailed Time (select dates)
- Customer Reports: Customer Details, Customer Address Report

System and Security Functions

- Networked database allowing secure multiple user access;
- Detailed change audit trail tracking by user name, including information before and after changes, dates times etc;
- Configurable system permission settings by Admin users;
- Configure and setup your own work/task codes and descriptions; and Integrated help menu system.

Making IT work for you!

Pro-MackSys project management software can also be easily adapted to suit your specific business needs and we would be happy to deliver a free demo of how the system will improve how you manage, monitor and control delivery of projects and tasks within your business, resulting in improved efficiency and increased net profit for your business. With options for remote access to the system then you can manage and monitor projects and tasks while on the move.

If you would like a no-obligation consultation and demo of our **ProMackSys** Project Management Software then please contact us by email at Support@MackSys.com or Contact **David** directly on 07516 531717.

MackSys Systems has been developing database application software for over 20 years and have the experience to help you transform your business to maximise efficiency and productivity through the use of IT Systems.



PROMACKSYS®

Project Management Software

Web: www.MackSys.com

Email: Support@MackSys.com



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